

COLERIDGE FAMILIES - ANNUAL GENERAL MEETING

9th November 2011

COMMITTEE MEMBERS PRESENT

Elizabeth Mackie (Chair)
Katy Kinloch (Secretary)
Fabienne Canale (Joint Treasurer)
Jo Holmes (Joint Treasurer)
Gigi Ramgoolie (Class Rep Coordinator)
Amanda Jones (Class Rep Coordinator)
Lucy Davis (Non executive member)

SCHOOL MEMBERS PRESENT

Shirley Boffey (Head)
Nina Grimes (Deputy Head)
Leon Choueke (Deputy Head)

GOVERNORS PRESENT

Dave Nice (parent governor, CF liaison)

ABSENCES

Nicholas Thomas (Non executive member)

CHAIR'S REPORT (Elizabeth)

The make-up of the committee was summarised along with their main aim, to support the school and help provide items which will compliment the schools teaching objectives.

Coleridge Families ran a number of great events throughout the year which were great fun and also provided a very successful amount of fund raising, just under £40,000. A big thank you to all parents and carers who have made this happen throughout the year.

The spending items for the previous year were summarised, many are those which are funded every year including money for the wish list, the national theatre, the year 6 journey and the year 6 leaver's book plus new items like the funding the Coleridge Sports Council, Parenting classes, play equipment for the infants playground and renovation of the Millennium garden in the junior playground.

Elizabeth also mentioned that there were some larger plans around joining the 2 halls on the West site and developing the Victorian house on the East site that need to be treated separately as they will require large amounts of funding and will probably need to have a mix funded approach from various sources (matched funding, sponsorships, separate fund raising events).

JOINT TREASURER'S REPORT (Jo and Fabienne)

Income and Expenditure details were made available at the meeting

Jo and Fabienne explained that they have a balance of £40,000 but already have agreed to spending of £10,000 (items listed below) plus have outstanding debts from last year of £10,000 so have around £20,000 left. They like to keep a minimum balance in the bank account of around £8,000 (to allow for any items that require funding throughout the year and to minimise any bank charges) leaving an amount of £12,000 to spend of funding request now.

Events that have been agreed to be funded this year:-

- Funding already agreed – **total £10,000**
 - £250 per class for the wish list, total £6,000
 - £1,000 for the National theatre performance (year 5)
 - £1,500 for year 6 journey
 - £300 for year 6 leavers book
 - £1,000 parenting classes
 - £200 other (e.g. nursery egg hunt, Xmas pressies for infant kids)

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PLANS FOR EVENTS FOR NEXT YEAR (Gigi and Amanda)

Events have worked very well this year including the Halloween disco where last year there were some complaints around queues etc.

The Xmas card scheme is going well and this will be moved to become a responsibility of one of the year groups from next year.

There is an idea to create a new event in 2012 and that is a bonfire night – then plan is to charge for entry, to hire the cricket club, have a BBQ, drinks and fireworks – organisation of this event will also be given to a year group next year.

Gigi made the comment that CF are always looking for parents to help with events and are particularly interested in anyone who is a photographer, cameraman or has experience with other technical equipment.

Shirley Boffey thanked all those in the committee for all their hard work this year but especially those who are stepping down, Katy, Luke and Lucinda.

NEW PROPOSALS FOR FUNDING

- **Year 1 outdoor play vehicles** – Maria Daniels explained that the school has limited cycling equipment for the smaller children and currently year 1 has to borrow bikes from the nursery which is not working well. Her proposal is to buy 8 new bikes (some of them seat 2 children) which would give the children an important opportunity to let off steam during breaks (the bikes would only be brought out at strategic times) – Maria's request for **£1,458** was accepted and approved by all meeting attendees.
- **Sports Council** – Kirk Harrison and Ronan O'Neill explained their ideas for extra sports activities for the children and the requirements for funding from CF. The funding last year of £2,000 has allowed many more sporting opportunities for children in the school and has been very well received by parents, teachers and children – this year they are asking for **£4,000**. There was a discussion around the types of sports that would be possible and sporting equipment and the attendees all agreed to fund this item. The sports council will meet with members of the school to agree a plan on how to spend the money in the best way.

It was noted that the current parent volunteers who are running the year 5 and 6 netball after school clubs are both leaving this summer (a big thank you to Sarah Carter and Deborah) and it would be great if there are any other parents who like netball and would like to get involved.

- **Bee keeping** – Ben Strange (represented by Shirley) explained that the school has a bee hive but would like funding for bee equipment and a second hive so that children can participate with the bees in a safe environment – their request for **£486.50** was accepted and approved by all meeting attendees.
- **New equipment (projector and screen)** – Bill Bonekyn explained that there was an urgent need for a new projector and screen in the West side of the school. This new equipment will ensure that both sites have the same level of technology/facilities and will be used for assemblies, training sessions, other presentations and Coleridge Families events like the quiz night. Bill's request for **£3,158** was accepted and approved by all meeting attendees.
- **Infant's playground West renovation** – Leon Choueke explained that there are various improvements that are required on the junior playground to make the areas safe for children and be more children friendly. He showed proposals including photos and plans of solutions to these including costs, the 3 main tasks required are to a) remove the existing climbing frame b) clean the area and make good/safe and c) create an outdoor seating area. Leon's request for **£4,407** was accepted and approved by all meeting attendees.

Total amount that was agreed to be spent was £13,509.50

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Items that were discussed but not agreed to funding – these are to be added to the next requests for funding in 6 months time.

- Kiln for the art room – approximately £1,000
- New tarmac (and drains) for the junior back playground – to be costed
- Pergola for the junior back playground – to be costed

CF COMMITTEE CHANGES – the following people put themselves forward for positions on the Committee and the appointments were approved by the meeting.

- Secretary, Lorraine Gerrard to replace Katy Kinloch
- Newsletter Manager – Gillian Gray to replace Andy Kinloch
- Web site Manager–Pete Bacon Darwin to replace by Luke Nor berry
- Non executive members – Daniel Andrew to replace Lalita